**Maternal Medicine Clinical Studies Group Meeting**

**Via Teleconference**

**Friday 23rd October 2015 at 1pm**

**Present:** Prof. Louise Kenny, Dr. Tracey Mills, Dr. Lucy MacKillop, Prof. Guillermina Girardi, Prof. Fionnuala McAuliffe, Dr. Fergus McCarthy, Dr. Lucy Chappell, Dr. Fiona Denison, Dr. Ian Crocker

**Apologies:** Dr. Kate Harding, Dr. James Duffy, Prof. Shakila Thangaratinam, Prof. Marian Knight, Prof. Andrew Shennan, Dr. Dharmintra Pasupathy, Dr. Jenny Myers, Prof. Lucilla Poston

1. **Defining function of CSG:**

The CSG members discussed the general purpose of the CSGs. Defining the role of the CSG remains ongoing. A research meeting is scheduled at college next month, LK will update the CSG with any feedback regarding the general purpose of the CSG afterwards.

1. **iHOPE Project:**

Louise Kenny updated the group regarding the iHOPE project on behalf of James Duffy. iHOPE seeks to assemble core outcome sets for pre-eclampsia research.

It was agreed that it would be beneficial for the Maternal Medicine CSG to become involved as a stakeholder for iHOPE.

Action: Lucy Chappell to liaise with James Duffy to request a summary and an outline of the requirements from the CSG and stakeholders.

1. **Election of Vice-Chair:**

Lucy Chappell has stepped down as Vice-Chair. Shakila Thangaratinam has volunteered to take on this role. The group support this appointment.

The group would like to acknowledge Lucy Chappell for her work to date.

1. **Review of ongoing studies:**

The group discussed the ongoing maternal medicine studies.

Louise Kenny will update the database and circulate to the group following todays meeting.

1. **Ethics:**

Lucy Chappell highlighted upcoming changes to ethics approval criteria for pregnancy studies and trials are anticipated in the UK in 2017. It was agreed that this should be discussed further at the research committee meeting and other CSGs.

Louise Kenny will follow up at the next meeting of the research committee and revert.

1. **Update on PICOs:**

Louise Kenny updated the executive regarding the PICOs. The research committee have made their collective feelings on the timeline for feedback on PICOs known. This is on the agenda for discussion at the research meeting. The frustrations regarding the timeline of this process remain.

Louise Kenny will follow up with the research committee regarding the timeline and the transparency of the review process.

1. **Items for discussion at the upcoming research committee meeting:**
* General function of CSGs
* Timeline and Transparency of PICOs

If anyone has items they wish to bring up at the upcoming research meeting please forward to Louise Kenny via email.

1. **AOB:**

**Membership:**

Lucy Chappell nominated Laura Magee to join the executive of the MM CSG. The group support this nomination. Laura’s CV will be circulated among the group shortly for consideration. Action: Lucy Chappell will liaise with Laura Magee.

The executive discussed the formal process for the executive membership of the group. Louise Kenny will follow up with the other CSGs to clarify their processes with a view to formalising a unified approach to executive committee memberships. Louise Kenny will draft a one page document for discussion among the CSG.

**PPI Rep:**

Angela Hyde has stepped down as PPI rep. Louise Kenny has asked the college to assist with finding another rep.

**Next Meeting:** To be confirmed. The options of short teleconference meetings versus longer face to face meetings going forward were discussed. Louise Kenny asked that the group consider these options and revert with their preferences.